

Attachment J

Agency Letterhead

DATE

Executive Office of Public Safety & Security
Office of Grants & Research
Attn: VAWA STOP Grant Program
10 Park Plaza, Suite 3720
Boston, MA 02116

To Whom It May Concern:

This is to notify the Executive Office of Public Safety & Security of the intent of **INSERT AGENCY NAME** to submit a proposal in response to the FFY 2017 VAWA STOP Grant Program Availability of Grant Funding on or before Thursday, September 14, 2017.

If you have any questions or require additional information, please contact **INSERT NAME OF CONTACT AND TITLE**, at **INSERT PHONE NUMBER AND EMAIL ADDRESS**.

Sincerely,

Authorizing Official